

Minutes of meeting
Dated: 07/12 /2023

A meeting of the College Advisory Committee was convened in the office chamber of the IQAC, GDC Poonch, in the presence of the worthy Principal and Coordinator IQAC, some issues were discussed and resolved as under;

1. That an 'All India Tours' of students be conducted in the month of Jan. or Feb. 2024, also subject tours be organized within the state in coming session.
2. That Dr. Khalil Ahmed be given the charge of NSS Program Officer (male wing).
3. It was also discussed that soon after the completion of the process of transfers of faculty members, different committees be framed as fresh.
4. Some urgently required committees were framed as under;

i) Library Committee:

1. Dr. Mohd Anwar	Convener
2. Dr Ajaz Ahmed	Member
3. Dr Khalil Ahmd	Member
4. Dr Tabassum Naz	Member
5. Dr Nawaz Ahmed	Member
6. Prof. Asrar Ahmed	Member
7. Prof. Mohd Razaq	Member

ii) Career Counseling and Placement Cell:

1 Dr Mohd Anwar	Convener
2. Dr Ajaz Ahmed	Member
3. Dr Khalil Ahmed	Member
4. Dr Tabassum Naz	Member
5. Dr Nawaz Ahmed	Member
6. Prof. Mohd Razaq	Member

Hence the minutes of the meeting are submitted to the worthy Principal for approval.

1. DR. Aurangzeb Anjum
2. Prof. Ghulam Abbas
3. Prof. Azad-ullah Khan
4. Dr. Lovleen Kaur
5. Dr. Shaamin Bano
6. Prof. Tehzeeb Akas Khan
7. Prof. Mohd. Akram
8. Prof. Mohd. Anwar

Approved as Read


Principal

SKC Govt. Degree College
Poonch

MINUTES OF MEETING

An urgent meeting of College Development Committee, College Advisory Committee and all HODs was held on 01-02-2024 in the office chamber of IQAC under the chairmanship of Coordinator IQAC to discuss about the Annual Action Plan for the forthcoming Financial year, the following points were discussed and resolved in the meeting.

1. Construction of new class rooms (Multi story building) for Arts and Humanities in the College Ground.
2. Construction of Class room on the Innovation & Incubation Centre
3. College Boys Hostel (Major upgradation).
4. Upgradation of staff quarters Warden quarter and Principal quarter.
5. Construction of Main College ground gate and Boys Hostel gate.
6. Upgradation of Chemistry Lab.
7. Upgradation of Computer Lab.
8. Upgradation of Botany Lab and Zoology Lab.
9. Establishment of GIS remote sensing lab in Geography department.
10. Establishment of IT Lab.
11. Construction of open taris (cover) around the college ground

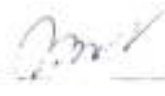
Hence the Minutes of the meeting are submitted for approval.

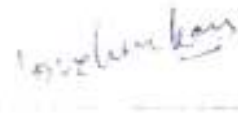
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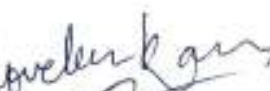
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Office of the IQAC Coordinator SKC GDC Poonch MINUTES OF MEETING

Date 29/03/2024 Time 12:30 pm Venue IQAC Chamber

A meeting has been convened by Dr. Aurangzeb Anjum, Coordinator IQAC, SKC GDC Poonch in his office chamber to discuss the Agenda items.

Attendees: The following members of IQAC attended the meeting.

SL	Name	Signature
01	Prof. Ghulam Abbas (Botany)	
02	Prof. Assadallah Khan (Chemistry)	
03	Dr. Syed Wajahat Hussain (English)	
04	Dr. Loveleen Kour Kesar (Punjabi)	
05	Dr. Shamim Ahmed Banday (Zoology)	
06	Prof. Tehseen Abbas Khan (Maths.)	
07	Prof. Mohd. Akram (Education)	
08	Prof. Mohd. Anwar (Commerce)	
09	Prof. Mohd. Riaz (Chemistry)	
10	Dr. Ajaz Ahmed (Persian)	
11	Dr. Mussarat Jabeen (Arabic)	
12	Prof. Waseem Akram (Com. Applications)	

Absentees: The following member(s) could not attend the meeting due to his/her/their pre-occupation and prior commitment/ non-availability on account of leave.

SL	Name of the Staff Member
1	
2	Dr. Loveleen Kour — on leave
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- **Commencement of meeting:**

The meeting was declared open by the IQAC Coordinator at 12:30 pm

- **Opening remarks:**

At the very outset of the meeting, the IQAC Coordinator welcomed all the members of IQAC for attending the meeting. Thereafter, he briefed the agenda items of the meeting.

Agenda:

To enhance the ongoing process AQAR submission for the year 2022-23.

- **Minutes of the meeting:**

On the basis of the views, comments and responses of the IQAC members, the minutes of meeting are recorded as follows:

- It has been unaimously resolved that senior faculty of the college shall be entrusted the responsibilities of various criterion incharges from the coming academic session 2024-25 for effective and timely submission of AQAR records.
- NSS and NCC Units of the college shall ensure the proper maintenance of record in the form of reports alongwith the GEO tagged photographs. The expenditure bills of activities will be submitted after a proper clearance from IQAC.
- The permanent as well as academic arrangement faculty shall submit their publications in IQAC.
- All the criterion incharges will ensure the completion of deficiencies in their respective criteria at the earliest to enable IQAC for timely submission of AQAR.


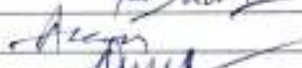
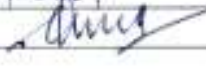
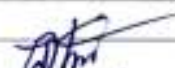
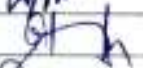
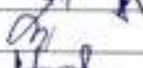


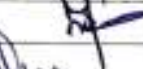
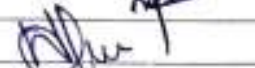
- **Recommendations and confirmations of minutes of meeting :**

All the IQAC members accepted and confirmed the minutes of the meeting and recommended these minutes of meeting for approval of worthy Principal.

- **Approval of the minutes of meeting:**

In pursuance to the discussions of the IQAC members on the agenda items and their recommendations for the approval of these minutes of the meeting, the minutes of meeting are approved as read.


- **Members of IQAC Committee**

SL	Name	Signature
01	Prof. Ghulam Abbas (Botany)	
02	Prof. Assudallah Khan (Chemistry)	
03	Dr. Syed Wajahat Hussain (English)	
04	Dr. Loveleen Kour Kesar (Punjabi)	
05	Dr. Shamim Ahmed Banday (Zoology)	
06	Prof. Tehseen Abbas Khan (Maths.)	
07	Prof. Mohd. Akram (Education)	
08	Prof. Mohd. Anwar (Commerce)	
09	Prof. Mohd. Riaz (Chemistry)	
10	Dr. Ajaz Ahmed (Persian)	
11	Dr. Mussarat Jabeen (Arabic)	
12	Prof. Waseem Akram (Com. Applications)	


- **Termination of meeting:**

The meeting ended at 1:30 pm with a vote of thanks by Prof. Assudallah Khan and Coordinator IQAC thanked all the members for their healthy

discussion and cooperation.


(Dr. Aurangzeb Anjum)
Coordinator IQAC

Approved by:


(Dr. Jasbir Singh)
Principal
SKC Govt. Degree College
Poonch (J&K)

Date 29/03/2024



Office of the IQAC Coordinator SKC GDC Poonch

MINUTES OF MEETING

Date 02/04/2024 Time 12:30 pm Venue IQAC Chamber

A meeting has been convened by Dr. Aurangzeb Anjum, Coordinator IQAC, SKC GDC Poonch in his office chamber to discuss the Agenda items.

Attendees: The following members of IQAC/Staff attended the meeting.

SL	Name	Signature
01	Dr. Syed Wajahat Hussain	
02	Prof. Tehseen Abbas	
03	Prof. Waseem Akram	
04	Prof. Mohd. Basharat	
05	Prof. Waseem Ul Haq	
06	Mr. Avinash Bhalla	
07	Mr. Gurmeet Singh	

- **Commencement of meeting:**

The meeting was declared open by the IQAC Coordinator at 12:35 pm

- **Opening remarks:**

At the very outset of the meeting, the IQAC Coordinator welcomed all the members of IQAC for attending the meeting. Thereafter, he briefed the agenda items of the meeting.

Agenda:

To examine the issue of Internet connections in the college and to suggest remedial measures for efficient functioning.

- **Minutes of the meeting:**

On the basis of the views, comments and responses of the IQAC/Staff members, the minutes of meeting are recorded as follows:

After assessing the ground reality of internet availability in the college, all the members of IQAC/Staff have unanimously resolved that the present lease line of BSNL may be converted into BSNL Fibre as the internet facility provided by BSNL through leaseline is not functioning properly.

- **Recommendations and confirmations of minutes of meeting :**

All the IQAC/Staff members accepted and confirmed the minutes of the meeting and recommended these minutes of meeting for approval of worthy

Principal.

- **Approval of the minutes of meeting:**

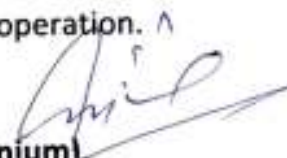
In pursuance to the discussions of the IQAC members on the agenda items and their recommendations for the approval of these minutes of the meeting, the minutes of meeting are approved as read.

- **Members of IQAC Committee**


SL	Name	Signature
01	Dr. Syed Wajahat Hussain	
02	Prof. Tehseen Abbas	
03	Prof. Waseem Akram (English)	
04	Prof. Mohd. Basharat	
05	Prof. Waseem Ul Haq	
06	Mr. Avinash Bhalla	
07	Mr. Gurmeet Singh	

- **Termination of meeting:**

The meeting ended at 1:30 pm with a vote of thanks by Dr. Syed Wajahat Hussain and Coordinator IQAC thanked all the members for their healthy discussion and cooperation. ^


(Dr. Aurangzeb Anjum)
Coordinator IQAC

Approved by:


(Dr. Jasbir Singh)
Principal
SKC Govt. Degree College
Poonch (J&K)

Date 03/04/2024



Office of the IQAC Coordinator SKC GDC Poonch MINUTES OF MEETING

Date 04/05/2024 Time 11:15 am

Venue IQAC Chamber

A meeting has been convened by Dr. Aurangzeb Anjum, Coordinator IQAC, SKC GDC Poonch in his office chamber to discuss the Agenda items.

Attendees: The following members of IQAC/Staff attended the meeting.

SL	Name	Signature
01	Prof. Ghulam Abbas	
02	Prof. Assadullah Khan	
03	Dr. Syed Wajahat Hussain	
04	Prof. Tehseen Abbas	
05	Dr. Aejaz Ahmed	
06	Prof. Waseem Akram	
07	Dr. Khalil Ahmed Reshi	
08	Dr. Yogesh Sharma	
09	Prof. Nusrat Kouser	
10	Prof. Mohd. Basharat	

- **Commencement of meeting:**

The meeting was declared open by the IQAC Coordinator at 11:20 am

- **Opening remarks:**

At the very outset of the meeting, the IQAC Coordinator welcomed all the members of IQAC for attending the meeting. Thereafter, he briefed the agenda items of the meeting.

Agenda:

To re-constitute criterion incharges and inclusion of remaining faculty to prepare AQAR for the session 2023-24 (1/6/2023 to 31/5/2024)

- **Minutes of the meeting:**

(i) On the basis of the views, comments and responses of the IQAC members, the following staff members have been assigned the responsibilities of criterion incharges and members for timely submission of records:

SL.	Criterion	Name of Faculty	Responsibility
01	Criteria-I Curricular Aspects	1 Dr. Mussarat Jabeen	Incharge
		2 Prof. Mohd. Basharat	Member
		3 Dr. Waseem ul Haq	Member
02	Criteria-II Teaching Learning and Evaluation	1 Prof. Tehseen Abbas Khan	Incharge
		2 Dr. Imtiaz Hussain Shah	Member
		3 Dr. Nawaz Ahmed Malik	Member

		4	Prof. Aafia Zaman	Member
		5	Prof. Mehnaz Kouser	Member
03	Criteria-III Research, Innovation and Extension	1	Dr Mohd. Akram	Incharge
		2	Dr Khalil Ahmed Reshi	Member
		3	Dr. Tabbasum Naz	Member
04	Criteria-IV Infrastructure and Learning Resources	1	Prof Nusrat Kouser	Incharge
		2	Dr. Rajnish Kumar	Member
		3		Member
05	Criteria-V Students Support and Progression	1	Dr. Yogesh Sharma	Incharge
		2	Mr. Alyas Ahmed PTI	Member
		3	Prof. Imtiaz Ahmed	Member
06	Criteria-VI Governance, Leadership and Management	1	Prof Ghulam Abbas	Incharge
		2	Prof. Mohd. Raza	Member
		3	Prof. Masood Ahmed	Member
07	Criteria-VII Institutional Values and Best Practices	1	Dr Aeijaz Ahmed	Incharge
		2	Dr. Amjad Ali Babar	Member
		3	Dr Tabassam Naz	Member
08	Technical Team for Data Collection and Uploading	1	Prof. Waseem Akram	Incharge
		2	Prof. Masood Ahmed 2. Prof. Assad Ahmed Prof. Mohd. Kasharal	Member
09	Additional Responsibilities a) Annual Feedback collection, Analysis & MoUs	1	Prof. Waseem Ul-Haq	Incharge
		2	Dr. Javaid Iqbal	Member

(ii) All the members present in the meeting unanimously agreed that a separate order of Mentor/Mentees for the academic session 2023-24 will be issued.


(ii) One HARD Disk may be purchased for IQAC records at the earliest.

• **Recommendations and confirmations of minutes of meeting :**

All the IQAC members accepted and confirmed the minutes of the meeting and recommended these minutes of meeting for approval of worthy Principal.

• **Approval of the minutes of meeting:**

In pursuance to the discussions of the IQAC members on the agenda items and their recommendations for the approval of these minutes of the meeting, the minutes of meeting are approved as read.


SL	Name	Signature
01	Prof. Ghulam Abbas	
02	Prof. Assadullah Khan	
03	Dr. Syed Wajahat Hussain	
04	Prof. Tehseen Abbas	
05	Dr Aeijaz Ahmed	
06	Prof. Waseem Akram	
07	Dr. Khalil Ahmed Reshi	

08	Dr. Yogesh Sharma	
09	Prof. Nusrat Kouser	
10	Prof. Mohd. Basharat	

11. Prof. Farid Syed

• **Termination of meeting:**

The meeting ended at 12:30 pm with a vote of thanks by Dr. Syed Wajahat Hussain and Coordinator IQAC thanked all the members for their healthy discussion and cooperation.


(Dr. Aurangzeb Anjum)
Coordinator IQAC

Approved by:



(Dr. Jasbir Singh)
Principal
SKC Govt. Degree College
Poonch (J&K)

Date 04/05/2024